

# VIEWING AND RESPONDING TO PLANNING APPLICATIONS

## VIEWING

All planning applications, and all plans, comments, objections etc are put up on Harrogate Borough Council's Public Access Planning area on their website.

You can use the link below to get straight there

<https://uniformonline.harrogate.gov.uk/online-applications/>

Or you can access it via Harrogate Borough Council ([www.harrogate.gov.uk](http://www.harrogate.gov.uk)), then Planning.....  
Find Planning Applications ..... Public Access

## APPLICATION NUMBER KNOWN

If you know the application number (something like 18/04000/FUL) then

- type that in to the box in Public Access headed **Planning – Simple Search, next to the blue question mark,**
- click on the **SEARCH** button and it will take you to that application

**The application for the 60 houses is 18/05181/OUTMAJ, the eco-house is 18/04992/FUL**

There are 4 tabs for the application:

*Summary, Further Information, Contacts, Important Dates*

Clicking on **Further information** will show you the Case Officer's name, which can be helpful – you might want to copy comments (but this is only put up 4 days after the application is published)

**If you wish to look at plans / objections, click on Documents, and then View Associated Documents**

You will then be presented with a list of Results – and you can click on any item to bring it up on screen and view it / save it / print it

The items may be spread over several pages – the most recent items will be at the top of the list.

## NUMBER NOT KNOWN

If you do not know the application number, the easiest way to find it is to look for applications made in the Parish since a certain date.....

From the main link above....

- Click on **Advanced** tab
- Move down and click on arrow next to **Parish** and click on **Darley & Menwith**
- Move down and enter a date from.... In the form 01/10/2017. There is no need for a date to...
- Move down and Click on **Search** and you will soon see a list of Applications since that date.
- Click on the required application to enter it – and proceed as above.

## MAKING A COMMENT

You can login to the application directly via Public Access, and enter your comments, but you will need to be registered to do this

An easier method is to send your comments in an e-mail to

[planningconsultation@harrogate.gov.uk](mailto:planningconsultation@harrogate.gov.uk)

Put the application number clearly in the subject line and then lay out your objections / support.

You may wish to also copy the e-mail to the Case Officer....

e.g. cc [andy.hough@harrogate.gov.uk](mailto:andy.hough@harrogate.gov.uk)

This e-mail will appear in full on the website within a day or two. Your name will be shown – but not your e-mail address.