

# **JOB VACANCY**

## **CLERK TO THE COUNCIL DARLEY AND MENWITH PARISH COUNCIL**

### ***IF***

**If you are looking for paid part-time employment that involves working from home, with some evening meetings; if you live locally and would like to become more involved in the community; if you have admin experience and are happy working with computers; if you enjoy communicating with people; if you are enthusiastic and self-motivated**

### ***THEN***

**This could be the role for you. The post is for an average 20 hours per month and will be paid according to the National Joint Council pay scales and will be at least point SPC20 (currently £10.10 per hour) according to experience**

### ***AND***

**There is also the opportunity of being appointed as Clerk to a neighbouring parish for an additional 16 hours per month**

### ***SO***

**If you are looking for a varied and interesting job that could be for up to 9 or 10 hours per week, and which will be an excellent way of becoming part of the community – then why not find out more?**

### ***PHONE***

**Sue Welch, Chairman of the Council for an informal chat, or to obtain the job descriptions. Call 01423 780970 or e-mail [chairman@darleyparishcouncil.org.uk](mailto:chairman@darleyparishcouncil.org.uk)**

**Applications must be submitted to the Chairman  
BY 10<sup>th</sup> JANUARY 2019**