

**Draft Minutes of the meeting of the Council held on  
Monday 26 March 2018 from 7.30p.m.  
in Darley Memorial Hall**

**1803/1 Present:** Cllrs A Cottrill, D Dickinson, K Hardcastle, K Reynolds-Jones, County Cllr S Lumley (part), Borough Cllr T Watson (part) S Welch (retiring Clerk), A Zeniou (new Clerk)

**1803/2 Apologies:** Cllrs Flynn, Johnston, McQueen

In the absence of Cllr H Flynn, the Chairman, it was agreed that Cllr A Cottrill would chair the meeting

Cllr Cottrill offered condolences to Cllr Johnston on the recent loss of his wife, on behalf of the Parish Council

**1803/3 Declarations of Interest and Consideration of Dispensations** None

**1803/4 Public Statements** None

**1803/5 Minutes of Meeting** held on 26 February were approved

**1803/6 Clerk's Report** Updates on on-going matters were noted.

It was noted that there were still problems with using the Highways Portal for reporting issues

**1803/7 County Councillor and Borough Councillor Reports**

**Cty Cllr Stanley Lumley** reported he had attended a workshop on Highways and potholes were high on the agenda. A sum of around £3 million was expected from central government to assist with road repairs and these would be put in place as soon as the weather allowed. The warranty issues on Darley Main St and other local roads would also be dealt with soon.

**Borough Cllr Tom Watson** reported that some streetlights had now been repaired in the area, and others had been reported. It was quiet currently at HBC as the election period is starting and all Councillors will be leaving their positions and have to seek re-election, for a reduced number of seats. HBC had allocated £100k for playground improvements at 3 sites, including the Recreation ground at Beverley.

**1803/8 Highways**

- a. No outstanding issues

**1803/9 Footpaths**

- a. No outstanding issues. Problem with mud near Graylings to be monitored

**1803/10 Village Maintenance**

- a. There are no current village maintenance needs. It was noted that work would be needed to repair the steps at Fringill Beck in Spring. There was some Commuted Sums money available.

***Clerk to progress***

- b. It was agreed that some other commuted sums money ear-marked for verges could be used to purchase flowers boxes to assist Darley in Bloom in replacing some of the village boxes.

***Clerk to progress***

**1803/11 Reports**

- a. ***Darley Memorial Hall (K Hardcastle)***

It was reported that new flooring was to be installed in the toilet areas.

Next event is on 11<sup>th</sup> May – “Between You and Me” with Ian McMillan, the Bard of Bardsey

It was agreed that once the recycling bins have been removed the fencing must also be removed to prevent tipping in that area.

***Clerk to alert Council when bins gone***

**1803/12 Finance**

- a. The budget for March 2018 was circulated and approved. End of year accounts would now be prepared.

- b. Payments and receipts were noted as follows

Receipts

£970.44

£394.78

HMRC re VAT Repayment

NYCC re contribution to grasscutting

**Payments**

£200.00	Dales & Bowland CIC re contribution to special Sunday buses
£230.00	YLCA re Clerk training
£140.49	S Welch re Admin Jan – March 2018
£649.85	S Welch re Clerk salary Jan – March 2018
£180.88	HMRC re PAYE etc clerk's salary Jan – March 2018
£731.25	Directions Planning Consultancy re Local Plan Report
£89.94	Staples re stationery items for new Clerk
£120.00	Darley Memorial Hall re Council meetings
£200.00	re Clerk assistance and training
£59.15	TP Jones re payroll services ( 3 quarters)

- c. The Council approved the re-appointment of Mr J McAllister as Internal Auditor. **Clerk to progress**

**1803/13 Planning**

- a. It was noted that Directions Planning Consultancy had provided a report for submission to HBC regarding the Draft Publication Document of the Local Plan. This has been submitted by e-mail and by hand to the HBC Offices. Work on the report had taken 9.75 hours.  
It was noted that the Inspection was expected in late 2018, and Directions may be able to help represent the Parish Council in opposing the allocated sites.
- b. The response from HBC regarding procedures at Planning Committee was noted.  
The Council was pleased that there may be some improvement regarding seeing the votes cast on screen, but disappointed that there would be no change in procedures so that inaccurate comments went without challenge. The Parish Council would like to see a reversal in the procedures such that, supporters of a scheme spoke first and then the objectors spoke. However, the Council thought this unlikely. **Clerk to advise HBC of these sentiments**

- c. **Planning Decisions** noted

17/05457/FUL	Extensions and detached garage Ivy Cottage Crake Lane	APPROVED
17/03058/OUT	Erection of 5 dwellings next to Darley House	REFUSED
16/01705/FULMAJ	Erection of 9 dwellings land east of Stumps Lane (following final details re Section 106 agreement)	APPROVED
17/02008/FULMAJ	Erection of 18 houses land near The White House (following final details re Section 106 and management of open spaces)	APPROVED

**Planning Enforcement Cases**

18/00125/PR05 Security Lights on listed building Darley Methodist Church

- d. **Planning Applications considered** None

- e. Current progress re major proposed developments

<i>Stumps Lane</i>	<i>9 houses</i>	<i>See above</i>	Work expected to start April 2018
<i>Sheepcote Lane</i>	<i>29 houses – now 26 houses</i>		
	Amended plans and site layout on HBC website . Extension agreed to 31 January 2018		
	No further news <i>Final decision will be made by HBC Planning Committee</i>		
<i>Darley Mill Centre</i>	<i>13 units</i>	Developers have re-sited additional houses and new application submitted	
<i>Stumps Lane (west)</i>	<i>5 houses</i>	Developers have advised local residents of plans Planning application expected soon	

**1803/14 Correspondence**

NYCC Consultation re use of speed matrix signs in the village. Agreed this might be sensible

**Clerk to respond**

Julian Smith MP Notice of local surgeries

**To be posted on noticeboard**

Harrogate BC Information re elections for HBC and Parish

**To be posted on noticeboards on appropriate dates**

Other correspondence had been circulated via e-mail. Circulation papers were taken.

**1803/15 Battle's Over Beacon (11 November 2018)**

- a. Insurance had been checked and apart from ensuring a comprehensive risk assessment is carried out there is no additional cost.

- b. The location was again discussed. Preferred option was agreed as follows:

Beacon bonfire to be on land owned by Charities of Isobel Day on Hardgroves Hill

Possible refreshments / event to be organised by Darley Cricket Club at the Club

***Cllr Hardcastle to check the use of Charity Field***

***Cllr Dickinson to ask Cricket Club if interested***

Final decision to be made soon (Cllr Cottrill and outgoing Clerk S Welch suggest this should be by made by the new Council following the May elections – April's Parish Council meeting to approve this)

#### **1803/16 Appointment of new Clerk to the Council**

- a. It was confirmed that Alexia Zeniou-Lad would be taking up the post of Clerk to the Council and Responsible Financial Officer on 1<sup>st</sup> April. She has already been undergoing training with the current Clerk and would be attending 2 YLCA courses in April.

- b. It was agreed that a mobile telephone be arranged on a monthly contract – this to be used exclusively for Parish Council business. Cost expected to be £18 per month

It was reported that the new postal address for the Clerk would be Darley Post Office. A box file would be left at the shop to house any correspondence and the Clerk would collect.

It was agreed that payment would be made quarterly in advance, with any agreed additional hours for a period being added on to the next payment.

***Clerk and AZ to progress***

- c. It was confirmed that Susan Welch would retire from the posts of Clerk to the Council and Responsible Financial Officer on 31<sup>st</sup> March after 10 years' service.

The Council computer and printer and essential and historic documents would be passed over soon after that date.

***Clerk and AZ to progress***

The Council expressed its thanks and appreciation for Sue's hard work and professionalism during that time.

#### **1803/17 Parish Council Elections**

- a. The Clerk reminded Councillors re the procedures regarding nomination and passed nomination packs to those interested.

***Councillors to take action before 6<sup>th</sup> April if they wish to stand for election***

The Council expressed its appreciation to Keith Hardcastle for 42 years of service as a Councillor as he announced that he would not be standing for election this year.

#### **1803/18 Parish Assembly**

- a. It was confirmed that the Parish Assembly would be held in the main Hall at 8p.m. after a Parish Council meeting in the meeting room from 7p.m.  
Cllr Cottrill offered to set out chairs in hall before 7p.m.
- b. Clerk to agree Agenda with Chairman and circulate. Reports from organisations and Councils would again be printed and available at the Assembly.

#### **1803/19 Minor Items for Information and next Agenda**

- a. To confirm site and other details re Battle's Over Beacon (new Council)
- b. To consider Community Led Housing / Neighbourhood Planning (new Council)

#### **1803/20 Circulation papers were taken**

#### **1803/21 Dates of next meetings**

21 May 7.30p.m. Annual Meeting of Council (new Council), 8.00p.m. PC Meeting

25 June 7.30p.m. PC Meeting

*These Minutes are subject to approval at the next meeting of the Parish Council*