

## Meeting of the Council

Wednesday 23<sup>rd</sup> May 2018 from 8:00pm in Darley Memorial Hall

### Draft Minutes

Item #	Agenda Content	Minutes from Meeting	Action to be Taken	Owner
1.	<b>Present</b>	<b>Chairman S. Welch, Cllrs D. McQueen, D. Dickinson, Borough Cllr T. Watson, Clerk A. Zeniou and 1 member of public</b>		
2.	<b>Apologies</b>	None County Cllr S. Lumley absent		
3.	<b>Declarations of Interest and consideration of dispensations</b>	None		
4.	<b>Public Statements (Maximum 15 minutes total)</b>	None		
5.	<b>Approval of Minutes</b> (Meeting held 30th April 2018)	One amendment made. Minutes approved by council and signed by Chairman S. Welch.		
6.	<b>Clerk's Report</b> To receive information on on-going matters, not covered elsewhere on the Agenda.	None		
7.	<b>County and Borough Councillors' Reports</b> To note reports from County and Borough Councillors	Cllr T. Watson – re-elected – councillors and resident congratulated. Harrogate BC AGM held on Monday. New mayor elected - Cllr Bernard Bateman, with Deputy Margaret Atkinson. Borough Cllr T. Watson now member of Overview & Scrutiny Committee and not Planning. Street lights mostly completed. Contractor working to replace them all. Menwith Hill Road street sign has disappeared - reported and await replacement.		
8.	<b>Highways</b> To note relevant Highways issues	Clerk has e-mailed to report concerns on Main Street – no response seen.	Clerk to contact highways again.  Clerk to contact highways re mending done on Darley mill – ask re highways involvement.	<b>AZ</b>
9.	<b>Footpaths</b> To receive information on any footpath issues	None		
10.	<b>Village Maintenance</b> To consider any essential village maintenance needs	It was noted that grass has been cut and agreed verges to be cut end of June.	Chairman to contact caretaker re verge cut	<b>SW</b>
11.	<b>Reports / meetings / events</b>			
11.a	To receive reports from recent meetings/events.	None		
11.b	NALC Training session for GDPR (S Welch & A Zeniou)	Chairman reported YLCA session.	Chairman to apply privacy notice on website when agreed.	<b>SW</b>
12.	<b>Finance</b>	Chairman doing finance on behalf of clerk at present - assisting A. Zeniou with new role. Council happy with arrangement.		
12.a	To approve budget for May 2018	Council approved budget		

12.b	To note Receipts and Payments	Noted as follows: £35.74 A Cottrill re Chairman's Expenses 2017/18 £90.00 YLCA re GDPR Training £8.00 J Todd re key cutting £11.00 Niddprint re print work for Parish Assembly £44.99 S Welch re travel to training and admin £37.33 A Zeniou re admin expenses £20.94 YLCA re purchase of booklets £356.87 Zurich re Insurance 2018/19		
12.c	To consider any other urgent financial matters.	Chairman reported £500 grant agreed by previous Council for Darley school towards pre-school gate. Council asked for it to be placed on the June agenda.	Clerk to obtain quote or invoice for gate for Darley pre-school.  Clerk to place on agenda for June	AZ
13	Planning			
13.a	Planning Decisions to be noted  From HBC Planning Committee 22 May 2018 Cllr Welch will feed back on results Darley Mill and Primrose Bungalow	18/01118/FUL – 75 Main Street – Erection or 2 Storey extension - Approved  16/05471/FUL – Erection of 1 dwelling (eco-house) near Silverdale Farm - Approved  18/01056/LB Fringill Top Listed building work Approved  Appeal re properties built at Silverdale Farm  Appeal allowed so no further action to be taken  Chairman reported from HBC planning committee on 22 <sup>nd</sup> May 18/ 00661/FULMAJ Darley Mill Conversion of Mill and erection of 4 houses  After discussion and representations, the Committee approved the application with conditions by 7 votes to 3. Section 106 form to be completed.  17/ 05251/ FUL Primrose Bungalow Demolition and erection of 3 dwellings  Despite representations objecting to the development, the application was approved unanimously, and will be actioned once appropriate action has been taken by the developer concerning the Public Right of Way that runs through the site.  It was noted that although the Council and others had objected to the application, the latest plans did show a reduction in height from 3-4 storeys to 2-3 storeys. The Chairman had stressed to the HBC Planning Committee and Planning Officer that the work should be carefully monitored.		
13.b	Planning applications to be considered			
	18/01485/FUL – Fringill Top Stumps Lane – Demolition of single storey extension. Erection of single storey extension.	No objections from council.	Clerk to inform HBC no objections.	AZ
	18/01636/FUL – Stumps Lane Caravan Park – erection of single dwelling.	No objections from Council	Clerk to inform HBC no objections.	AZ
13.c	To consider any further planning applications/decisions received	18/01927/FUL Erection of 5 houses west of Stumps Lane  A member of the public enquired why this new application had been submitted	Clerk to check with Emma Howson, Planning Officer.	AZ

		<p>which seemed identical to application 18/0104/FUL. He also re-iterated road safety concerns</p> <p>Concern was expressed that earlier objections were now not viewable with this new application, and clarification requested that this new application would also be taken to Planning Committee, as had been requested for 18/01040/FUL</p> <p>It was agreed to seek clarification regarding the new application, to reiterate objections, particularly concerning road safety on Stumps Lane, and to re-request hearing at Planning Committee</p>	<p>Clerk to send objections to HBC</p> <p>County Cllr T. Watson to check new number has same requests entered to planning committee.</p> <p>If any responses – copy Borough Cllr T. Watson and resident.</p>	<p><b>AZ</b></p> <p><b>TW</b></p> <p><b>AZ</b></p>
13.d	To note current progress re major proposed developments	<p>It was noted that it was likely that work on the 18 houses opposite Stocks Green would be commenced shortly.</p> <p>It was noted that work on the 9 houses on east of Stumps Lane is likely to be started soon. It was agreed that the parking and movement of construction vehicles be monitored and Councillors report problems to the Clerk</p> <p>No news on sheepecote lane.</p> <p>(Since the meeting, HBC have REFUSED planning permission, on the basis of road safety at the junction, local road being unable to cope with traffic, and the fact that it did not represent efficient use of the site which is part of a site allocation for 88 houses within the Harrogate Local Plan.)</p>		
14.	<p><b>Correspondence received by the Clerk</b></p> <p><i>Correspondence has been circulated via e-mail or is in Circulation Papers</i></p>	<p>NYCC reported changes to local bus service subsidies, but no changes to Service 24</p> <p>Circulation Papers taken by Cllr Dickinson</p>		
15.a	<p><b>Battle's Over Beacon (11 November 2018)</b></p> <p>To receive update re possible location and activities</p>	<p>It was noted that the charity has given permission for the beacon to be lit in the field on Hardgroves Hill providing the Council provides indemnity cover.</p> <p>It was noted that the cricket club are happy for it to be used. Number of attendees will be needed.</p>		
15.b	To confirm that decision should be made by new Council	Decision made – to be confirmed at July meeting.	Clerk to place on July agenda	
16.	<b>GDPR implementation (General Data Protection Regulations)</b>			
16.a	To note possible actions needed by the council.	<p>Chairman S. Welch informed Council that it will need to do an audit of what personal information we hold and why. All councillors stated don't hold any information.</p> <p>It was agreed that the Clerk and Chairman amend the NALC suggested Privacy notices as necessary and bring for agreement at next meeting</p>		<p><b>SW/</b></p> <p><b>AZ</b></p>
16.b	To note that a GDPR audit needs to be completed by all members of the Parish Council.		Clerk and chairman to look through and audit and report back to council next time.	<p><b>SW/</b></p> <p><b>AZ</b></p>
16.c	To appoint a DPO from YLCA if cost dependant and required.	<p>All councillors agree to look into if needed. It was noted that it was unlikely that we will require it.</p> <p><i>(Confirmation received after meeting that no DPO needed)</i></p>	Privacy email to be put on website by chairman S. Welch.	

17.	<b>Parish Clerk.</b> To confirm additional hours worked.	<p>This matter was discussed at the end of the meeting with resident and clerk absent from meeting.</p> <p>The additional hours worked in April were approved by the Council, to be paid with the next salary payment.</p> <p>It was also agreed that the Chairman amend the model NALC Contract appropriately and liaise with the Clerk to bring it to the next meeting for agreement</p> <p>It was agreed that the Chairman would support and assist the Clerk during the early stages of the post</p>	<p>Clerk to advise payroll company re additional hours</p> <p>Chairman to liaise with Clerk re contract of employment</p>	<p><b>AZ</b></p> <p><b>SW/ AZ</b></p>
18.	<b>Parish Council Elections.</b> To note that the Council will need to co-opt four further members and notices have been placed on website, and noticeboards with closing date of 15/06/18.	<p>Chairman S. Welch explained process. Councillors to be given details of all applicants. Decisions expected to be made at meeting on 25<sup>th</sup> June</p>	Clerk to share advert and application process via e-mail with anyone who contacts.	
19.	<b>Parish Assembly</b> To consider items raised at Annual Parish Assembly.	<p>20MPH speed limit in village – Council to pursue with highways for nearby school.</p> <p>Matrix signs – Council reaffirm interest in matrix speed signs.</p>	<p>Clerk to ask highways for 20MPH to be implemented around school.</p> <p>Clerk to contact highways re matrix signs at each end of village.</p>	
20.	<b>HBC Parish Councils Consultation Meeting</b> <b>28 June Darley Memorial Hall</b>	<p>HBC Parish Consultation Meeting 28/6/18 at 6PM in Darley. Chairman unable to attend. Other Cllrs to advise if able to take part.</p> <p>Questions to be put to HBC for the meeting:</p> <p>The Council is disappointed at the lack of notice that appears to be taken of Parish Council views when planning applications are being considered.</p> <p>The Council would like an explanation as to why so many houses are being approved within the Nidderdale AONB when such areas are supposed to be protected.</p>	<p>Cllr D. McQueen &amp; Cllr D. Dickinson to confirm if able to attend.</p> <p>Chairman and Clerk to draft questions to send to HBC by 8 June</p>	
21.	<b>Minor Items for Information and next Agenda</b>	<p>Battles Over - July agenda</p> <p>Darley School grant, Co-options - June agenda</p> <p>GDPR – Privacy Notices, results of Audit and any other actions</p>		
22.	<b>Circulation Papers</b>	Clerk circulated		
23.	<b>Dates of Next Meetings</b>	Monday 25 <sup>TH</sup> June at 7:30PM.		