



**Draft Minutes of the meeting of the Council held on
25 February 2019 from 7.30p.m. in Darley Memorial Hall**

- 1902/1 Present** Cllrs S Welch, D McQueen, A Robertshaw, E Butler, N Nicholas, D Dickinson (part), Borough Cllr T Watson (part); and the Clerk M Pearson. No members of the public attended.
- 1902/2 Apologies** Cllr McAllister due to holiday; Cty Cllr S Lumley
- 1902/3 Declarations of Interest and consideration of dispensations:** None
- 1902/4 Public Statements:** None
- 1902/5 Approval of Minutes:** Minutes of the meeting held on 28 January 2019 were approved.
- 1902/6 Updates for information**
- a. *Emergency box:* It was confirmed that locks are not fitted as yet. **Cllr Dickinson to fit locks**
 - b. *Cold Calling:* It was noted that cards for house windows available from Clerk.
 - c. *Overhanging tree branches top of Stumps Lane:* Work was understood to have been carried out on the day of the meeting.
 - d. *YLCA Planning Seminars:* It was noted that Cllr Nicholas will attend the YLCA Seminar on 23 March and the Clerk will attend the YLCA Seminar on 12 April.
 - e. *Use of projector for Council Meetings:* It was noted that Harrogate Borough Council will donate a projector for use in Council meetings as part of eliminating the use of paper from the planning application process. The Parish Council will be responsible for ongoing costs such as replacement.
- 1902/7 County and Borough Councillors' Reports**
- Borough Cllr Watson confirmed that the draft Harrogate Borough Council budget has recently been approved. There will be a 2.99% increase in Council Tax.
- The first collection of garden waste should start on 11 March.
- The Harrogate Local Plan is currently under review by the Inspector. It is expected that the views of the Inspector (expected by mid-Summer) will shape the final version of the plan.
- 1902/8 Highways**
- a. It was noted that street lights 3 Valley Road and 17 Main Street are reported as being fixed. Light 2 Darley Memorial Hall should be repaired by 8 March and 2 Main Street by early May. Three potholes on Sheepcote Lane are reported as being filled. A large area of broken surface on Low Lane has been put forward for capital funding to resurface.
Clerk to monitor
 - b. The Council noted a landowner's concern that trees planted at Darley School could lead to damage to a culvert and possible subsequent flooding. It agreed to pass the information to Cllr Lumley to ensure that NYCC are made aware of this and take appropriate action.
Clerk to follow up
- 1902/9 Footpaths**
- a. Riverside path and bridge over Darley Beck: It was noted that NYROW have been notified.
 - b. (i) Parishioners have reported that gates along the riverside path are eroded and particularly difficult to use when wet and muddy. **Clerk to report to NYROW**
(ii) The Council also expressed concern that horses are being ridden on pavements and are leaving manure on the pavement.
- 1902/10 Village Maintenance**
- a. The post box near the notice boards on Low Lane was reported to Royal Mail as possibly leaking. Royal Mail maintenance team will inspect by the beginning of March.
Clerk to monitor

- b. Parishioners have reported that as a result of a build-up of leaves on the steps at Fringill Beck and on the pavement on Main Street opposite Christ Church Community Centre, both are slippery at times. **Cllr Nicholas agreed to clear the leaves to help reduce the problem.**

1902/11 Reports / Meetings / Events

- a. *Darley Playing Fields Association:* Cllr McQueen reported that following the playground inspection a number of pieces of gym equipment were faulty and parts have been removed to make them safe pending repair. The cost of repair is expected to be £1,500. The lights alongside the track are also in need of repair. A coffee morning is planned for 8 June and there is an intention for a further fund-raising event to coincide with the UCI World Cycling Event in September.
- b. *Harrogate Branch YLCA:* The event featured a presentation in respect of the UCI World Cycling Event which will pass along the B6451 on Saturday 28 September. Cllr Butler reported that some attendees voiced concerns that changes to a paperless planning system in other boroughs had encountered problems and that use of the planning website was sometimes difficult.
- c. *Nidderdale Greenway - Sustrans meeting:* Cllr Welch and the Clerk met with Rupert Douglas of Sustrans in order to understand more regarding a plan to extend the Nidderdale Greenway from Clint to Pateley Bridge through Darley. Mr Douglas intends to discuss the plan with landowners along the preferred route. It was suggested that if the project develops a meeting could be held in one of the villages along the way to raise awareness within the communities.
- d. *Defibrillator training at Dacre:* Cllr Welch reported that the event had been very useful and confirmed that the trainer had offered to run a First Aid session in Darley covering basic techniques and including the use of the defibrillator. It was agreed that such a session would be beneficial. Details to be included in the Village Newsletter. **Cllr Welch to arrange**
- e. *Darley Memorial Hall:* It was agreed that Cllr Nicholas would take over as Council representative on the committee. Cllr Dickinson was thanked for his past service on the committee. The Clerk had received correspondence highlighting that the colour and size of the emergency box at the back of the Hall mean that it is unsightly. It was agreed that the emergency box could be painted to address the problem. **Clerk to investigate further**
- f. No other reports were received.

1902/12 Finance

- a. The budget for February 2019 was noted.
- b. Receipts and Payments noted: Receipts – None. Payments - £237.38 Clerk Salary; £25 SLCC Training for Clerk; £27.99 S Welch Printer consumables and travel expenses; £230 YLCA Training for Cllr Nicholas and Clerk; £54 Caretaker for filling salt bin.
- c. The Clerk's attendance at Clerk Induction Event training 26 April and SLCC Training 30 March was approved. It was also agreed that it would be beneficial for the Council to support the Clerk to attain the Introduction to Local Council Administration (ILCA) qualification.
- d. It was agreed that invoices would be raised to Dacre Parish Council for half of costs incurred to date which are agreed to be shared in respect of the Clerk. An initial invoice for £123 to be raised.
- e. It was agreed that a new defibrillator service contract should be purchased when the old contract runs out, using the current supplier.
- f. Banking: It was agreed that to facilitate online payments (especially in anticipation of the acceptance of cheques being more limited in future) the Council should switch bank account to Barclays Bank, ideally with effect from 1 April. A regular monthly statement will be provided to all Cllrs as part of the monthly finance update. It was agreed that authorisation would normally be made by the Clerk and the Chairman, and that Cllr D McQueen would also be a signatory for cheques.
Clerk to investigate process to switch accounts and set up dual authorisation of payments on the account. Clerk to review and update the Council Financial Regulations as required.
- g. No other financial matters were raised.

1902/13 Working with Dacre Parish Council

It was confirmed that both Councils have employed the Clerk on the same salary scale, allowances and holiday entitlement, with an average 20 hours per month for Darley and Menwith and 16 hours per month for Dacre.

The Clerk has been provided with a laptop and printer by each Parish Council. It was agreed that the Darley and Menwith Parish Council mobile phone can be used for contacting the Clerk in respect of either Parish provided that the Councils pick up alternate top-up costs (Dacre Parish Council to pay for the next top-up).

Costs of training and attendance at meetings appropriate to both Councils will be shared equally. Other costs to be paid according to use as appropriate and as agreed between the Chairmen.

1902/14 Planning

a. Planning Decisions noted:

- 18/04632/FUL Conversion of barn to form holiday cottage. Land Adjacent To Delves Ridge Lodge Blubberhouses REFUSED
- 18/04617/DISCON Application for part approval of details required under condition 6 (Highway Drainage details) of planning permission 16/01705/FULMAJ - Erection of 9 dwellings. Land Comprising Field At 421065 459328 Stumps Lane CONFIRMED
- 18/05290/FUL Demolition of conservatory; erection of 3no. single storey extensions with alterations to fenestration. 5 Tranmer Croft APPROVED
- 19/00109/FUL Erection of extension and alterations to conservatory West Lynne APPROVED
- 18/04355/RG3 Demolition of Garages and erection of 3 affordable houses Valley Rd. Amended plans, including conversion of grass verges to create 12 parking spaces on Valley Rd. Further commentary below APPROVED

c. Planning Applications considered:

- 19/00383/FUL Erection of replacement roof to garage and stables Ivy Cottage Darley Carr
NO OBJECTIONS

- 19/00348/FUL Demolition of existing extension and erection of a single storey extension. Crake Farm Crake Lane
NO OBJECTIONS

- 18/05085/REM Reserved matters application for (erection of 1 dwelling (appearance, landscaping & scale to be considered) under Outline Permission 16/05561/OUT. Development Land West Of Walker Barn Main Street

The Council objects on the basis that the scale and size of the proposed dwelling is out of keeping with surrounding properties and it is likely to be overbearing of the neighbouring property causing harm to its residential amenity. The Council also questions the absence of any garage for a house of this size.

COUNCIL OBJECTS

d. Further Planning Applications considered

- 19/00708/DVCON Variation of condition 2 (approved plans) to allow for alterations to parking of planning permission 17/04618/REM - Reserved matters application for the erection of 2 no. dwellings (Access, Appearance, Landscaping, Layout and Scale considered) under Outline Permission 16/02767/OUT. Southfield Farm
NO OBJECTIONS

e. Updates re current Planning Applications

- 18/04355/RG3 Demolition of garages and erection of three dwellings with associated parking (revised scheme). | Garage Blocks Valley Road (COUNCIL OBJECTED)

Borough Cllr Watson, Cllr Welch and the Clerk attended the HBC Planning Committee meeting on 19 February in order to speak in opposition to this application. The main concerns highlighted were problems with parking on and access via Valley Road (exacerbated by the loss of garages used by some of the current residents), the detrimental impact of construction traffic on the street and the loss of green space on the road in order to make parking spaces. However, the Committee voted to approve the application.

It was highlighted that no clear information has been shared with those renting garages as to what will happen next. **Borough Cllr Watson agreed to follow up to push for communication from HBC.**

- 18/05181/OUTMAJ Outline application for the erection of up to 60 dwellings with access considered Land behind Meadow Lane / Low Green, access from Meadow Lane (COUNCIL OBJECTED)

The response from Lister Haigh (Yorkshire) Limited to the Parish Council response was noted. It was agreed that Cllr Welch would prepare a response on behalf of the Parish Council and that Directions Planning Consultancy Ltd would be engaged to review the draft response. A budget in the region of £200 - £500 was agreed for this assistance.

f. Harrogate Local Plan: No updates were reported.

1902/15 Correspondence received by the Clerk

- a. *Nidderdale Plus* Nidderdale Sunday Bus Service: in light of the lack of any obvious benefit to the Parish, it was agreed that no contribution would be made towards the cost of running this service.
- b. *Harrogate Borough Council* re Parish Consultation Meeting on 19 March: it was agreed that Cllr Nicholas and the Clerk will attend the event. Two questions were also agreed for submission:
 1. *Can HBC confirm that it will delay moving forward to giving planning approval for applications which are currently within the planning system which are on allocated sites in the AONB within the draft local plan, when sites are known to be likely to be affected by the Inspector's Report following the Examination Hearings as he has already made written and verbal expressions of concerns about them. What is the HBC Policy on this matter?*
 2. *Can HBC confirm that all comments made in respect of planning applications are posted on Public Access within a reasonable time, and that all comments received before the deadline are considered as part of the decision-making process.*

Clerk to submit questions and report back on topics discussed.

- c. *YLCA - Yorkshire Day Civic Celebration* 1 August – Whitby event: it was confirmed that the Council would not attend the event.
- d. *Keep Britain Tidy - Great British Spring Clean Event* 22 March – 23 April: it was agreed that the campaign be referred to Darley in Bloom to tie in with its existing activities.

Chairman to contact Darley in Bloom

- e. *RAF Menwith Hill* – Invitation for Chairman to attend Spring Reception 7 March: Cllr Welch will attend.
- f. *Parishioner* – Recycling facilities and scheme: the possibility of a public collection point for materials which can be recycled under schemes run by Terracycle. Given the lack of buildings owned by the Council, it was agreed that either Darley Community Primary School or the Christ Church Community Centre might be better alternatives to consider.
Clerk to refer parishioner to Vicky Walsh (CCCC) and School Administrator, Darley School
- g. *YLCA - Proposed review of the Localism Act, Model Code of Conduct and Transparency Codes*: it was noted that a recommendation has been made to strengthen the rules regarding conduct of officials.
Clerk to monitor
- h. *Yorkshire 2019 UCI Road World Championships*: 21-29 September including 28 September passing through Darley and Menwith Parish.
- i. *North Yorkshire Police Fire and Crime Commissioner* – Fear of crime survey: Cllr Robertshaw will make a submission, as he is part of the Safer Neighbourhoods Group.

1902/16 Charity of Isobel Day – Oddy Garth

Cllrs Welch and Nicholas reported that the charity is looking into the possibility of building two almshouses on charity land in Darley and would like to seek the opinion of parishioners as to whether there is a need and if so, for whom. It was agreed that the Council would support a questionnaire or item in the newsletter seeking information, to pass to the charity.

Cllr Welch to progress

1902/17 Councillor e-mails: Cllrs confirmed that they saw no current need for separate email accounts dedicated to Council business only and would maintain the current position.

1902/18 Parish Assembly: the Assembly will be held on 29 April at 8pm following a short Parish Council meeting at 7pm. There will be an opportunity for the public to speak. An update from all of the local organisations will be produced. The agenda will be finalised closer to the event.

1902/19 Minor Items for Information and next Agenda: A landowner would like to present to the Council regarding an affordable housing scheme. It was agreed that this would be added to the agenda for the next meeting (25 March) and that the landowner would be asked to prepare a paper in advance, for circulation to Councillors.

1902/20 Circulation papers: None.

1902/21 Date of next meetings

25 March 2019 at 7.30pm (29 April (and Parish Assembly); 20 May; 24 June)

These minutes are published subject to their approval at the next meeting of the Council